

Srimati Narsamma Hirayya Shaikshanik Trust Amravati's  
**Arts, Commerce and Science College, Kiran Nagar, Amravati**

**Annual Report of the AQAR (2017-18)**

Annual Report of Quality Assurance for AQAR is prepared regularly based on the data, information and reports of Departments, Committees and Cells every year.

It consists of two parts as under:

**Data of the Institution:**

It covers basic information of the College such as Name of the Institution, Institutional Status, Website Address, Academic Calendar prepared during the year, Accrediation Details, Date of Establishment of IQAC, Internal Quality Assurance System, Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., Whether composition of IQAC as per latest NAAC guidelines, Number of IQAC meetings held during the year, Whether IQAC received funding from any of the funding agency to support its activities during the year?, Significant contributions made by IQAC during the current year(maximum five bullets), Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year, Whether AQAR was placed before statutory body, accreditation by other agencies including AISHE, ISO, NIRF, etc.

**Constitutes holistic governance of the College:**

Ttouching all the aspects of the stakeholders as per the requirements to match the national policy of education and institutional mission, vision, goals and objectives report is written covering following seven criteria to match and as one of the input tools for the preparation of AQAR/SSR, these are as under:

Criterion I: - Curricular Aspects (Curriculum Design and Development, Curriculum Planning and Implementation, Academic Flexibility, Curriculum Enrichment, Feedback System)

Criterion II: - Teaching Learning and Evaluation (Student Enrolment and Profile, Catering to Student Diversity, Teaching-Learning Process, Teacher Profile and Quality, Evaluation Process and Reforms, Student Performance and Learning Outcomes, Student Satisfaction Survey)

Criterion III: - Research, Innovations and Extension (Promotion of Research and Facilities, Resource Mobilization for Research, Innovation Ecosystem, Research Publications and Awards, Consultancy, Extension Activities, Collaboration-linkages)



- Feedbacks taken from
  - Students on Teachers
  - Teachers on Curriculum,
  - Alumni on curriculum and institutional academics
  - Parents on curriculum and institutional academics
  
- Support from funding agencies      Yes, from UGC and Parent Management
  
- Major Contribution/work of IQAC
  - Communication through electronic media
  - Approval to AQAR 2017-18 from IQAC
  - Approval to AQAR 2017-18 from CDC
  - AISHE certification
  - Reorganization of Internal Committees
  - Preparation of key reference points for the functioning of internal committees in accordance with the highest global standards and with those mentioned in the revised format of Self Study Report by NAAC.
  - Development Programmes for Staff, Faculty and Students
  - Promotion for establishing linkages and signing MoUs
  - Promoting environmentally sustainable practices like rain water harvesting
  - On campus Expansion of CCTV Security system on campus
  - Workshop for Faculty on ICT training
  - Establishing Intercom systems for internal communication
  
- Demand ratio of Students:      Satisfactory
  
- Student - Full time teacher ratio      25:1

<ul style="list-style-type: none"> <li>▪ ICT facilities available at the College and use of e-Teaching-Learning-Evaluation:</li> </ul>	<ul style="list-style-type: none"> <li>• 5 LCD Projectors</li> <li>• Videos</li> <li>• CDs</li> <li>• Internet Connectivity</li> <li>• Video Lectures from I-NET</li> <li>• Google Classroom</li> <li>• Google Doc.</li> </ul>
<ul style="list-style-type: none"> <li>▪ No. of faculty with Ph.D.</li> </ul>	21
<ul style="list-style-type: none"> <li>▪ Number of full time teachers received awards from state level, national level, international level:</li> </ul>	04
<ul style="list-style-type: none"> <li>▪ Number of awards received by Teachers/Students from state level, national level, international level:</li> </ul>	03
<ul style="list-style-type: none"> <li>▪ Average Results of all Programs</li> </ul>	55%+
<ul style="list-style-type: none"> <li>▪ Workshops/Seminars Conducted on Intellectual Property Rights / Professional Development of Teachers/etc:</li> </ul>	01+
<ul style="list-style-type: none"> <li>▪ Ph.Ds awarded during the year under the supervision of College Teachers till date:</li> </ul>	03
<ul style="list-style-type: none"> <li>▪ Research Publications in the Journals/Conferences/etc:</li> </ul>	59+
<ul style="list-style-type: none"> <li>▪ Books/Chapters and papers in National/ International Conference Publications:</li> </ul>	02+
<ul style="list-style-type: none"> <li>▪ Faculty participation in Seminars/Conferences and Symposia:</li> </ul>	43+
<ul style="list-style-type: none"> <li>▪ Number of extension and outreach programmes conducted in collaboration with industry,</li> </ul>	05+

community and NGOs:	
▪ Awards and recognition received:	04
▪ Extension Activities:	08+
▪ MoUs / Collaborations / Linkages:	Signed: 02 MoUs, 01 Linkages
▪ On the Job Training:	--
▪ Funds Received:	3,51,600/- from UGC
▪ Physical Facilities:	Adequate, require as per suggestions from curricular committee
▪ Utilization percentage of Physical Facilities and Infrastructure:	100%
▪ ICT facilities:	Adequate
▪ Library Management System:	Partially used by Library
▪ Library Services:	<ul style="list-style-type: none"> <li>• Adequate</li> <li>• Required to increase</li> </ul>
▪ e-contents in Library	Partially available
▪ No. of Computers in the College and Laboratories:	80+
▪ Scholarships and Financial Support available for students:	Yes
▪ Facilitating Remedial coaching, Bridge courses, Yoga-Meditation, Personal Counselling etc:	Yes, reports are with the Departments and Student Support and Progression Cell
▪ Redressal Mechanism:	Yes, more active at Departmental Level related to Internal Marks
▪ Student progression to higher education:	Yes
▪ No. of students in Sports and cultural activities / participation:	99
▪ Awards/medals for outstanding performance in sports/cultural:	02
▪ e-governance schemes:	e-mails, WhatsApp, College Automation Software (CAS), CCTV cameras, telephones connected by

	intercom system, Examination Management Software System (EMSS), 03 Teachers
▪ No. of staff received financial support to attend Faculty Development Programs (PDP):	
▪ No. of PDP organized by the College:	05
▪ No. of teachers attended PDP:	04
▪ Full Time Staff recruitment:	00
▪ No. of heads of welfare schemes for the students:	02 other than compulsory
▪ No. of heads of welfare schemes for the staff:	04 other than compulsory
▪ Audit Status:	Internal Audit Regular
▪ Grants received from Management:	Yes, utilised directly
▪ Academic and Administrative Audit:	<ul style="list-style-type: none"> <li>• Completed internal AAA</li> <li>• Proposed external AAA</li> <li>• Committee scrutinized PBAS forms</li> <li>• Prepared Annual Report to submit to University</li> <li>• Staff submitted Confidential Reports</li> </ul>
▪ No. of programs conducted on Gender Equity:	<ul style="list-style-type: none"> <li>• 03</li> </ul>
▪ Green Audit of the Campus and promotion to Green culture:	<ul style="list-style-type: none"> <li>• Proposed, promotional activities conducted</li> </ul>
▪ Preparation of code of conducts:	IQAC will prepare it after discussion
▪ Activities for promotion of universal Values / Ethics	All College Activities are of value and ethics based.
▪ Best Practicies of the Institution and distinctive:	Continued <ul style="list-style-type: none"> <li>• Reuse of paper-stationary</li> <li>• Database of the Blood-Donors</li> <li>• Environment Education and Awareness</li> </ul>

### Program

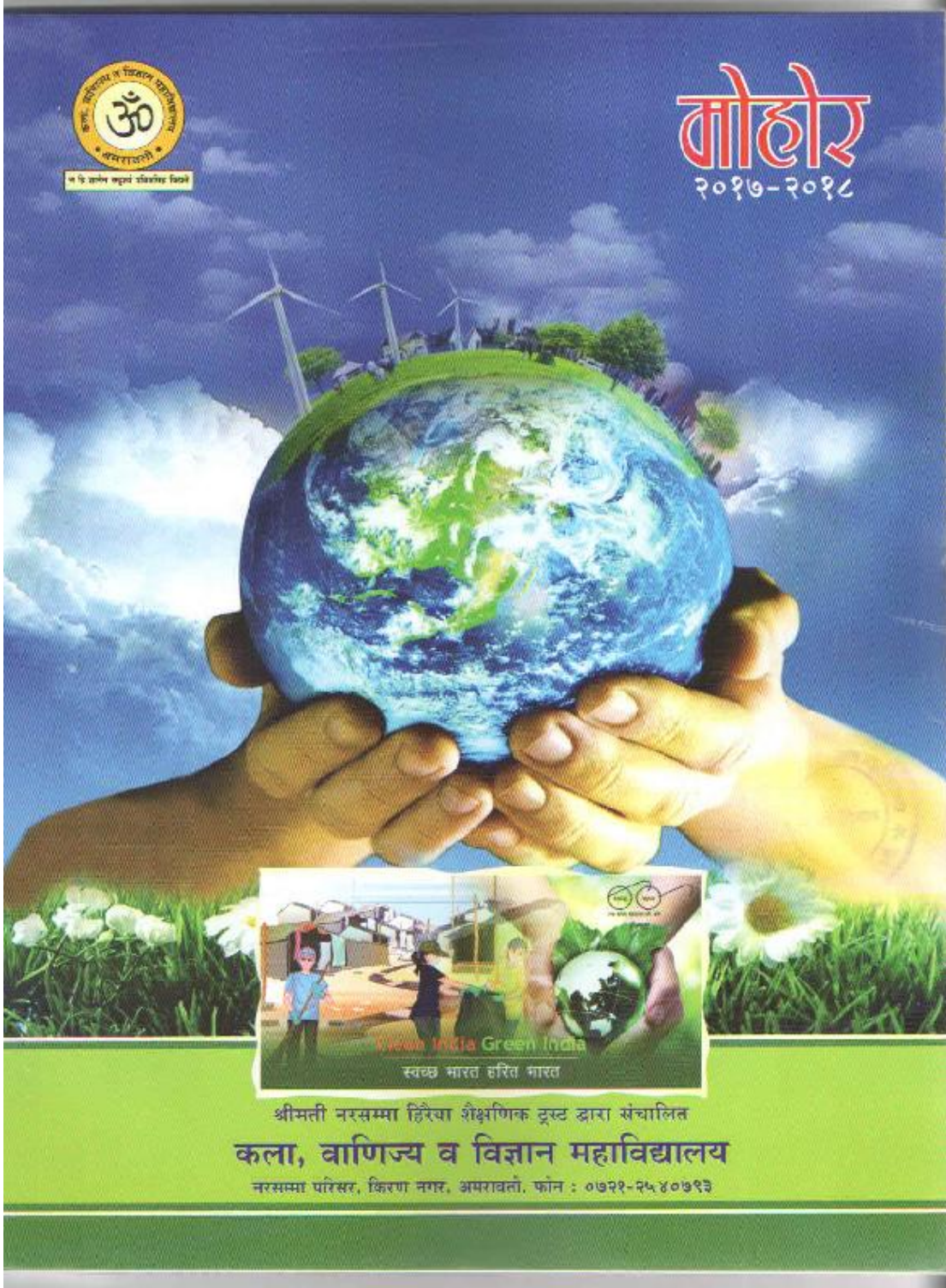
- Database of the families having 02 or more students/ alumni
- Future Plans: Prepared by IQAC and submitted to Principal
- Enclosures: Draft AQAR is prepared to submit it to NAAC
- Documentary Proofs / As uploaded on College website  
Prhographs / etc: <https://www.narsammaacsc.org>  
(Can go through relevant locations / links form College website)

### **Foremost IQAC work, initiatives and strategies are as under:**

- Reorganization of departmental records through a certain number of files.
- The internal committees have been supplied with Reference Points for designing/preparing the framework for their working areas.
- Redesigning of the institutional website for better access and impact.
- Video lectures by external experts and discussion sessions thereon especially in PG classes
- IQAC through Research Committee has organised One day Workshop on Research Methodology to educate the budding researchers.
- IQAC promotes the departments to organise expert talks on the issues related to research writing viz. Selection of topic, methodologies, analysis and references and source material. (Department of Mathematics has organised Talks by Dr. V. C. Borkar, Professor of Mathematics, Yeshwant College Nanded and Dr. S.R. Choudhari, Professor & Head Department of Mathematics, NMU Jalgaon).
- Every year Tree plantation program is implemented to ensure ample green cover on and around the campus.
- Green Audit of Campus is undertaken every year through Environmental Science Department of the College.
- Rain water harvesting has been done on the Campus.

Note: Annual Report of the AQAR is prepared by IQAC from the inputs given by the Departments and College Units.





*Janade*

Signature of the Coordinator, IQAC

*[Handwritten Signature]*

Principal (I/C)  
Arts, Commerce & Science College,  
Kiran Nagar, Amravati

Signature of the Chairperson, IQAC