

Smt. Narsamma Arts, Commerce & Science College,

Kiran Nagar, Amravati

****Internal Examination Committee - Annual Planning: 2023-2024****

Aim:

- The University Winter and Summer practical examination will be conducted by the committee.
- The aim of internal examination committee is to carry out Unit Test and Common Test examination in both even and odd semester, publish results, keeping record of each and every issue related to the examination.
- An exam is just like a type of healthy competition for proving more knowledge and skill
- Exams have an important role in the process of learning and in the whole educational institution
- Exams and tests are great way to access what the students have learned with regards to particular subjects
- Strength and weaknesses can also be accessed through exams
- An exam is for self-improvement

Objectives:

- To develops confidence which increases a student's personality in a hard-working manner
- To evaluates the student's ability of learning
- To learn the lesson of patience, discipline and leadership through exams
- To develops thinking, logic and makes quick decision-making
- To analysis of the students understanding and grasping power
- Gives you the ability to stay focused under pressure

Working Mechanism:

- Semester wise unit test should be conducted to find slow learners
- Semester wise common test would be conducted to evaluate complete syllabus
- Setting of time table of unit test and common test
- Setting of question papers, invigilation duties and moderation at department level
- Display of exam notices followed by time table well before commencement of exam
- Display of notice for concerned faculty member well in advanced before commencement of examination.
- Evaluated answer sheets are supposed to be shown by teachers to concerned students for their information and any grievances with respect to evaluation before submission of results to exam committee
- The results of Unit Test and Common Test should be collected by exam committee within five days after exams
- Solving grievances, if any, with respect to examination work
- Internal Assessment should be conducted at departmental level

Planning of Internal Examination – (2023-2024)**For odd semester:**

Sr. No.	Internal Examination Activity of the College (For UG & PG)	Month
1	Unit Test	September last week 2023
2	Internal Test	Own convenience (at Departmental level)
3	Common Test	October last week 2023
4	Results	Within five days after each exam

For even semester:

Sr. No.	Internal Examination Activity of the College (For UG & PG)	Month
1	Unit Test	March first week 2024
2	Internal Assessments	Own convenience (at Departmental level)
3	Common Test	April third week 2024
4	Result	Within five days after each exam

GOEC paper of Sant Gadge Baba Amravati University for UG students has will be conducted for winter and summer.



Incharge

Dr. V. A. Sharma
Internal Examination Committee

Member:

Dr. Dinesh N. Satange

Dr. M. D. Tambekar