

श्रीमती नरसम्मा कला वाणिज्य व विज्ञान महाविद्यालय
किरण नगर अमरावती
Public Relation Committee

Declaration regarding the adherence to Guidelines

Dr. D. N. Satange Head, Print Media

Dr. D. M. Ratnaparakhi Online Media

Public Relations Committee Members: Prof. Komal Gupta, Mr. Akshay Chandel

Guidelines:

1. To prepare and submit (up to 31st June every year) the annual activity calendar (with Annual Plan and Budget) as per the applicable prospective plan and regular assignments.

https://drive.google.com/file/d/1cjLekncRYIxtz-tLOxbRH8DNEC7Bq4SV/view?usp=drive_link

2. To conduct at least two meetings of the committee / cell in a semester and maintain the notice and MoM (Minutes of Meeting) register.

https://drive.google.com/file/d/1Om0EmMSivvBzpXGN8la_XQeziP8EnAP2/view?usp=drive_link

3. To ensure wide publicity to the events organized in the college in News-papers, social media (whats app, facebook, Instagram, youtube, etc.), College website and maintaining its record

Appendix-A, College news prepared and send to the newspaper for published
https://drive.google.com/file/d/1kSIxmEfMLwi2trKMAfja37579AmXVlj/view?usp=drive_link

Appendix-B, College news published in newspapers
https://drive.google.com/file/d/1qYkE3dhzG03h219M5KiB3ZzPOezx086y/view?usp=drive_link

4. Designing and publishing the college Prospectus at the beginning of the session

Appendix-C, College Prospectus 2023-24 pdf file
https://drive.google.com/file/d/1Lpc3Z3SixF5pFVVHLQZdcfj2juLMikLY/view?usp=drive_link

5. Ensuring the students' participation in the College Magazine, its publication and its timely entry into university-competition

Appendix-D, College magazine "Mohor" pdf file
https://drive.google.com/file/d/1phUhdWZ5DNa-1hw2NEixdUxrhmYobK9n/view?usp=drive_link

Appendix-E, Submission letter of College magazine "Mohor" for University magazine competition

https://drive.google.com/file/d/1YbSwkUpcxvibqUWgIy3WYy3vHVKjCSSt/view?usp=drive_link

6. To prepare and submit Annual report of the committee / cell pertaining to every specified guideline up to 31st May every year, along with applicable data templates / supporting documents / Geo tagged photographs / News Cuttings, appropriate web links etc. (Mention reasons for inability if any, to work out on a particular guideline)

https://drive.google.com/file/d/1q5UwUjLd-zSzVQT1Ph_BjLY9aW5OLgDd/view?usp=drive_link